

Approved Minutes
City of College Park
Recreation Board Meeting
Monday, February 3, 2014
6:30 p.m.
College Park Community Center
5051 Pierce Avenue

<u>Members</u>	<u>Present</u>	<u>Absent</u>
Jazs Araghi	<u> </u>	<u> X </u>
Alan Bradford	<u> X </u>	<u> </u>
Adele Ellis	<u> </u>	<u> X </u>
Bettina McCloud	<u> </u>	<u> X </u>
Judith Oarr	<u> X </u>	<u> </u>
Barbara Pianowski	<u> X </u>	<u> </u>
Solonnje Privett	<u> X </u>	<u> </u> (arrived at 6:53 p.m.)
Wade Price	<u> X </u>	<u> </u>

Also Present:

Bob Ryan, *Public Services Director*; Sharon Fletcher, *Public Services Administrative Assistant*; Cheryl Moran, *M-NCPPC*; Mark Shroder, *Prince Georges Running Club*; Julie Beavers, *Recording Secretary*

I. Call to Order

The meeting was called to order at 6:38 p.m.

II. Approval of Agenda

Ms. Oarr motioned to accept the agenda. Mr. Price seconded the motion.

All were in favor. **The motion passed 4-0-0**

III. Approval of January 6, 2014 Minutes

Answer to question regarding the discussion about Mr. Seaton: Mr. Price stated Mr. Seaton played at Attick Towers not Spellman House and was unsure of the date but it was before Christmas.

Ms. Pianowski motioned to accept the minutes as amended. Ms. Oarr seconded the motion.

All were in favor. **The motion passed 4-0-0**

IV. Treasurer's Report

Mr. Price motioned to accept the Treasurer's Report as reported. Ms. Pianowski seconded the motion.

All were in favor. **The motion passed 4-0-0**

V. Future Events

a. Bowling – 02/09/2014

Messers Bradford and Price reported that Gordon is no longer the manager at the AMF bowling lanes. Sam is the Assistant Manager and she will be present at the February 9th event to make sure that everything runs smoothly. Sam will put the balance on the City's credit card after the event. Taylor, who works behind the food counter, will make sure the pizzas are ready for the bowlers. The event is scheduled to run from 1:00 p.m. to 4:00 p.m. and Mr. Bradford and Mr. Price will be there. Mrs. Bradford will arrive later.

b. Valentine's – any plans

Ms. McCloud sent an email to the Board as she was not able to attend tonight's meeting regarding Valentine's Day events at Attick towers and Spellman House. She requested \$150.00 for a deejay and \$100.00 for food and beverages for the Attick Towers event. She also requested \$250.00 for food and beverages at the Spellman House event. Both events will be handled by the staff at each facility. Ms. Fletcher will coordinate with Attick Towers and Spellman House regarding payment.

Mrs. Pianowski motioned to approve \$250.00 for the Spellman House event and \$250.00 for the Attick Towers event. Mrs. Oarr seconded the motion.

All were in favor. **The motion passed 5-0-0**

c. Good Neighbor Day – 03/29/2014

Mr. Ryan reported that the UMD community service day of Christmas in April evolved into Good Neighbor Day. Over the past three years, University of Maryland students have helped clean the local streams and neighborhoods. The Recreation Board sponsored a deejay at the 2013 event. This year the students will work mainly in North College Park and they will use the multipurpose room of the Methodist Church as their base.

Mrs. Oarr motioned to approve up to \$250.00 for a deejay or other support of the 2014 Good Neighbor Day project.

Mr. Price seconded the motion.

All were in favor. **The motion passed 5-0-0**

d. Bunny Brunch – 04/12/14

~~Mr. and~~ Mrs. Bradford, Mr. Price, Ms. Pianowski, Ms. Oarr, Ms. Privett will support the event.

Paula Greene, of the City's Public Works Department will serve as the Bunny again this year and has already ordered the gift bags. Ms. Moran responded that the event could be moved to the gym as members of the Recreation Board believed that the space would be more comfortable. She indicated that provisions would be made to have extra staff on hand to ensure that the floor would not be damaged. The event is scheduled to take place from 11:00 a.m. to 1:00 p.m. All volunteers should plan to arrive by 9:30 a.m. to begin food preparation and help with set up.

e. North College Park 5K Race – 05/11/2014

Representing the Prince George's Running Club, Mr. Shroder, informed the Recreation Board about a 5K Race planned for Mother's Day 2014. See attached document for information regarding the race.

Mr. Bradford suggested the bathrooms at Duvall Field could be opened for the runners in the morning and left open for the Boys and Girls Club use later that same day.

Mr. Ryan stated he would coordinate with the Contract Police to help close roads but volunteers might be needed as well.

Mr. Ryan also stated that funds in the spring events budget line could be used to support this event.

Mr. Ryan asked Mr. Shroder whether the City seal could be added to the tee shirt as an acknowledgement of the Recreation Board's contribution to the event.

Mr. Price motioned to approve \$500.00 to go to the Mothers Day 5K race in North College Park. Ms. Privett seconded the motion.

All were in favor. **The motion passed 5-0-0**

VI. Band Selection Fourth of July

a. Bid Process

Mr. Ryan has drafted a Request for Proposals (RFP) for review by the Finance Director and City Attorney and will hopefully have the final document soon. It would then be sent to all prospective bands. The budget will not be stated and Mr. Ryan would like to see which groups are truly interested in playing this year. Mr. Ryan would present the submissions at the Recreation Board's next meeting.

VII. New Business – suggestions, new ideas, comments

a. Field Use Request for Duvall Field and Calvert Hills Playground

Mr. Bradford found some errors in Ms. Lintner's requests. He will contact her regarding these errors.

Mr. Bradford motioned to approve the Calvert Hills Playground Request with amendments.

The field will not open until March 1st, 2014 or when Brenda Alexander, Assistant Director of Public Works, states the fields can be used.

All play must cease at dark not 9pm

Mr. Price seconded the motion.

All were in favor. **The motions passed 5-0-0**

Mr. Bradford motioned to approve Duvall Field for the times submitted but not for the dates. The field cannot be used until March 1st or when Ms. Alexander has given approval.

Mr. Price seconded the motion.

All were in favor. **The motions passed 5-0-0**

b. Parent's Night Out

There was discussion on a suggestion for a Parents' Night Out event made at the January meeting. Ms. Moran agreed the children should be of school age (5-12). She will speak with the staff about scheduling an event during County school's Spring Break. Ms. Moran also said Park and Planning can supply the popcorn, movie and drinks. The Recreation Board could support the event by paying for any entertainment.

VIII. Next Meeting Date: March 3, 2014

IX. Adjournment

Mr. Price motioned to adjourn. Mr. Bradford seconded the motion.

All were in favor. **The motion passed 5-0-0**

The Meeting adjourned at 7:40 p.m.

Minutes prepared by: Julie Beavers, Contract Secretary